

Message Text

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PAGE 01 STATE 119375
ORIGIN SS-15

INFO OCT-01 EUR-12 ISO-00 SY-05 OIC-02 /035 R

DRAFTED BY S/S-EX:JBMORAN:JFP
APPROVED BY S/S-EX:JBMORAN
IO/OIC:TMOSELLEM (SUBSTANCE)
SY/EX:BWALDIN (SUBSTANCE)
EUR/EX:NBASKEY
S:DSPIEGEL
S/S:AWOTTO
DESIRED DISTRIBUTION
S/S-EX, SY/EX

-----241716Z 024038 /46

P 241634Z MAY 77
FM SECSTATE WASHDC
TO AMEMBASSY PARIS PRIORITY

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E.O. 11652: N/A

TAGS: OVIP (VANCE, CYRUS R)

SUBJECT: SECVISIT: FUNDING

THE FOLLOWING INSTRUCTIONS CONCERN THE AUTHORIZATION,
FUNDING AND VOUCHERING FOR EXPENDITURES MADE IN ANTICIPATION OF AND IN CONNECTION WITH THE SECRETARY'S VISIT. THE BUDGET AND FISCAL OFFICER OR OTHER ACCOUNTABLE AMERICAN EMPLOYEE AT POST IS ASKED TO EXERCISE CLOSE PERSONAL SUPERVISION AND CONTROL TO INSURE THAT CHARGES ARE PROPERLY DOCUMENTED AND REPORTED CORRECTLY. ALSO, THESE INSTRUCTIONS APPLY TO THOSE ACTIVITIES AND TO THOSE MEMBERS OF THE SECRETARY'S PARTY, MEMBERS OF ADVANCE TEAMS AS WELL AS THOSE TRAVELLING ABOARD THE SECRETARY'S AIRCRAFT NOT REPEAT

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NOT FUNDED BY OIC, COVERED BY OIC TRAVEL ORDERS, OR OTHER U.S. AGENCIES TRAVEL ORDERS.

1. APPROPRIATION 1970522; ALLOTMENT 7K-10017: CHARGE THE FOLLOWING, AND ONLY THE FOLLOWING, TO THIS ALLOTMENT:

A. ALL COSTS FOR MEALS AND INCIDENTALS FOR THE SECRETARY

AND FOR ANY OTHER PARTY MEMBER SPECIFICALLY AUTHORIZED BY
SUBSEQUENT MESSAGE(S). (LODGING AND OFFICE SPACE TO BE
CHARGED TO ALLOTMENT 1001.) (SEE PARAGRAPH 2.)

B. REPRESENTATION FUNCTIONS HOSTED BY THE SECRETARY.

C. THE COST OF MEALS FOR LOCALS AND MARINE SECURITY
GUARDS, BUT FOR NO OTHER AMERICAN EMPLOYEES, WHO WORK
SHIFTS IN EXCESS OF EIGHT HOURS. NOTE: IF MEALS PUR-
CHASED IN HOTEL GET SEPARATE BILL, THEY MUST NOT REPEAT
NOT BE INCLUDED ON SAME BILL FOR ROOM RENTALS.

D. VOUCHERING INSTRUCTIONS: VOUCHERS FOR EXPENSES
CHARGED TO THIS ALLOTMENT SHOULD BE CLASSIFIED, "LIMITED
OFFICIAL USE - PURSUANT TO 31 USC, SECTION 107-RS291". IN
ADDITION TO THE REQUIREMENTS FOR REPORTING EXPENDITURES
UNDER FS-477 PROCEDURES, ONE COPY EACH OF THE VOUCHER AND
SUPPORTING DOCUMENTS AND RECEIPTED BILLS SHOULD BE FOR-
WARDED TO THE EXECUTIVE DIRECTOR S/S-EX.

2. APPROPRIATION 1970113; ALLOTMENT 1001; OBLIGATION
799523; OBJECT 2589: THE FOLLOWING EXPENSES INCURRED FOR
DEPARTMENT OF STATE REPEAT DEPARTMENT OF STATE PERSONNEL
ACCOMPANYING THE SECRETARY AND SECRETARIAT ADVANCE TEAMS
SHOULD BE CHARGED TO THIS ALLOTMENT:

A. BASIC COST OF HOTEL ROOMS, INCLUDING TAXES BUT EXCLU-
SIVE OF ALL CHARGES FOR RESTAURANT, LAUNDRY AND SIMILAR
PERSONAL SERVICE CHARGES WHICH WILL BE FOR THE PERSONAL
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ACCOUNT OF THE OCCUPANT WHO WILL BE RESPONSIBLE FOR
SETTLING WITH THE HOTEL BEFORE DEPARTURE.

B. COST OF ALL HOTEL ROOMS USED FOR OFFICES, CONTROL
ROOMS, PRESS ROOM, ETC. INSTRUCT HOTEL MANAGEMENT NOT
REPEAT NOT TO ACCEPT ANY FOOD OR BEVERAGE CHARGES TO THESE
ROOMS.

C. VOUCHERING INSTRUCTIONS: COPIES OF ALL PAYMENT
VOUCHERS TOGETHER WITH COPIES OF ALL PAID BILLS SHOULD BE
FORWARDED TO THE EXECUTIVE DIRECTOR, S/S-EX.

STATE SECURITY PERSONNEL/OPERATIONS

3. APPROPRIATION 1970113; ALLOTMENT 1038; OBLIGATION
799000; OBJECT 2589: THE FOLLOWING EXPENSES INCURRED FOR
DEPARTMENT OF STATE SECURITY PERSONNEL INCLUDING REGIONAL
SECURITY OFFICERS, TECHNICAL SECURITY OFFICERS AND SEABEES
OVERSEAS PROVIDING SUPPORT IN CONJUNCTION WITH THE SECRE-

TARY'S TRAVEL SHOULD BE CHARGED TO THIS ALLOTMENT.

A. BASIC COST OF HOTEL ROOMS, INCLUDING TAXES BUT EXCLUSIVE OF ALL CHARGES FOR RESTAURANT, LAUNDRY AND SIMILAR PERSONAL SERVICE CHARGES WHICH WILL BE FOR THE PERSONAL ACCOUNT OF THE OCCUPANT WHO WILL BE RESPONSIBLE FOR SETTling WITH THE HOTEL BEFORE DEPARTURE.

B. COST OF HOTEL ROOMS USED BY SY AGENTS FOR OFFICIAL PURPOSES, OFFICIAL TELEPHONE CALLS AND FOR CARS RENTALS WHEN AUTHORIZED BY THE SENIOR MEMBER OF THE SY ADVANCE TEAM.

C. VOUCHERING INSTRUCTIONS: COPIES OF ALL PAYMENT VOUCHERS TOGETHER WITH COPIES OF ALL PAID BILLS SHOULD BE FORWARDED TO THE BUDGET OFFICER SY/EX.

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NSC PERSONNEL.

4. APPROPRIATION 1970113, ALLOTMENT 2034: THE FOLLOWING EXPENSES INCURRED FOR NATIONAL SECURITY COUNCIL PERSONNEL BOTH ACCOMPANYING SECRETARY OR MEMBERS OF ADVANCE TEAMS, SHOULD BE CHARGED TO THIS ALLOTMENT:

A. BASIC COST OF HOTEL ROOMS INCLUDING TAXES BUT EXCLUSIVE OF RESTAURANT, LAUNDRY ETC., CHARGES WHICH ARE FOR THE PERSONAL ACCOUNT OF THE OCCUPANT.

B. FOR ALL CHARGES AGAINST THIS ALLOTMENT FS-477'S FOR NSC WITH SUPPORTING DOCUMENTS AND RECEIPTED BILLS SHOULD BE FORWARDED TO THE DEPARTMENT, ATTN: BF/FS, MR. ROBERT LAMB.

5. PRESS: MEMBERS OF THE PRESS ACCOMPANYING THE SECRETARY ARE RESPONSIBLE FOR PAYING THEIR OWN HOTEL BILLS.

6. AIRCRAFT CREW: CREW MEMBERS FROM THE SECRETARY'S AIRCRAFT ARE INDIVIDUALLY RESPONSIBLE FOR PAYING THEIR OWN BILLS.

7. OTHER EXPENSES:

A. ALL COSTS FOR OUT OF COUNTRY TDY PERSONNEL COMMUNICATORS, CLERICAL HELP ETC. USED IN SUPPORT OF THE VISIT WILL BE BORNE BY THE REGIONAL BUREAU.

B. ALL EXPENSES INCURRED FOR: (I) AMERICAN AND FSL OVERTIME; (II) VEHICLE RENTALS; (III) EQUIPMENT RENTALS;

(IV) ALL TELEPHONE INSTALLATION AND SERVICE CHARGES; (V) PRINTING; (VI) SUPPLIES; AND (VII) REPRESENTATION FUNCTIONS HOSTED BY EMBASSY OFFICERS IN HONOR OF THE SECRETARY AND PARTY ARE ALL CHARGEABLE TO THE POST'S ALLOTMENTS.

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8. POST SHOULD COORDINATE WITH HOTEL ON BILLING PROCEDURES. INSURE ROOMS ONLY ARE ON OFFICIAL ACCOUNTS. PERSONAL CHARGES ARE RESPONSIBILITY OF OCCUPANT. EMPHASIZE SEPARATE BILLS.

9. THE ADMINISTRATIVE OFFICER ACCOMPANYING PARTY IS AUTHORIZED TO INCUR ADDITIONAL CHARGES AND DRAW FUNDS AGAINST ALL ACCOUNTS MENTIONED HEREIN.

10. AT SOME POINT DURING VISIT, THE BUDGET AND FISCAL OFFICER OR OTHER ACCOUNTABLE AMERICAN EMPLOYEE AT POST SHOULD MEET WITH THE S/S-EX ADMINISTRATIVE OFFICER ACCOMPANYING THE PARTY TO RESOLVE ANY PROBLEMS REGARDING FUNDING OF THE VISIT.

11. REPORTING:

WHEN BULK OF HOTEL AND OTHER BILLS RECEIVED FOLLOWING VISIT NOTIFY THE DEPARTMENT BY PRIORITY CABLE (S/S-EX) OF TOTAL AMOUNTS TO BE CHARGED AGAINST ALLOTMENT SPECIFIED IN PARAGRAPHS 1 AND 2 ABOVE. BY SEPARATE CABLE NOTIFY THE DEPARTMENT (SY/EX) OF TOTAL AMOUNTS EXPECTED TO BE CHARGED AGAINST ALLOTMENT SPECIFIED IN PARAGRAPH 3 ABOVE. WOULD APPRECIATE RECEIVING THIS INFORMATION WITHIN THREE WEEKS AFTER CONCLUSION OF VISIT. VANCE

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01-Jan-1994 12:00:00 am
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Sent Date: 24-May-1977 12:00:00 am
Decaption Date: 01-Jan-1960 12:00:00 am
Decaption Note:
Disposition Action: RELEASED
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment: 25 YEAR REVIEW
Disposition Date: 22 May 2009
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
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From: STATE
Handling Restrictions: n/a
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ISecure: 1
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Message ID: 6f4dd18a-c288-dd11-92da-001cc4696bcc
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Previous Classification: LIMITED OFFICIAL USE
Previous Handling Restrictions: n/a
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Retention: 0
Review Action: RELEASED, APPROVED
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Secure: OPEN
Status: NATIVE
Subject: SECVISIT: FUNDING THE FOLLOWING INSTRUCTIONS CONCERN THE AUTHORIZATION, FUNDING AND VOUCHERING FOR EXPENDITURES MADE IN AN
TAGS: OVIP, (VANCE, CYRUS R)
To: PARIS
Type: TE
vdkgvwkey: odbc://SAS/SAS.dbo.SAS_Docs/6f4dd18a-c288-dd11-92da-001cc4696bcc
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